



Joint Mediation Helpline Office
聯合調解專線辦事處

10 years
Anniversary

JOINT MEDIATION HELPLINE OFFICE
MEDIATION WEBINAR SERIES

DOS AND DON'TS FOR MEDIATION PRACTICE

SEPTEMBER 4, 2020
12:30PM TO 2:00PM

MRS. CECILIA WONG &
MS. MELISSA PANG

[click here to register](#)



For enquiry: 2901 1224;
seminar@jointmediationhelpline.org.hk

MRS. CECILIA WONG

Mrs Cecilia Wong is a Hong Kong solicitor in private practice, China-Appointed Attesting Officer, arbitrator and accredited mediator.

She is the Chairlady of the Mediation Committee of the Law Society of Hong Kong, a family mediator and family mediation supervisor of the Family Court, and a panel mediator of the Lands Tribunal, Hong Kong Mediation Centre, the Law Society of Hong Kong, the Hong Kong International Arbitration Centre and the HKMAAL.

For the past decade, Mrs. Wong has actively promoted mediation. She has conducted mediation for various types of matters, and spoken at various seminars and conferences.

She was appointed as a Member of the Chief Justice's Working Party on Mediation and Member of Secretary for Justice's Steering Committee on Mediation and was recently appointed as a mediator in the Shenzhen Qianhai Cooperation Zone People's Court.

MS. MELISSA PANG

Ms. Melissa Pang MH, JP is a solicitor in New South Wales, Australia, England and Wales, and Hong Kong. She is also an associate member of the Hong Kong Institute of Arbitrators, accredited mediator on HKIAC's Panel of General Mediators and Accredited General Mediator of the Law Society of Hong Kong. Ms. Pang is the council member of HKMAAL.

Ms. Pang has substantial experience in commercial and company litigation involving both local and international commercial disputes, shareholders' disputes complex multi-jurisdictional commercial cases, corporate restructuring, especially company winding-up (s.168A of the Companies Ordinance (Cap.32)) and appointment of provisional liquidators.

Ms. Pang is the President of the Law Society of Hong Kong since 2018 and currently serves as Chairperson of the Standing Committee on Policy and Resources, the Consents Committee and the Pro Bono and Community Work Recognition Committee. She is also a member of several other committees overseeing mediation, constitutional affairs and human rights. Ms. Pang is at present President-elect of LAWASIA.

DOS AND DON'TS FOR MEDIATION PRACTICE

MEDIATOR'S RESPONSIBILITIES AND OBLIGATIONS UNDER THE CURRENT FRAMEWORK OF MEDIATION RULES AND GUIDELINES

In the seminar, Ms. Pang will discuss the following rules and guidelines:-

- The Hong Kong Mediation Code;
- Disciplinary rules of the Hong Kong Mediation Accreditation Association Limited ("HKMAAL"), including rules for handling complaints against an accredited mediator; and
- Guidelines for professional practice of mediators.

PRACTICAL ASPECTS OF CONDUCTING MEDIATION

In the seminar, Mrs Wong will cover the following areas:-

- Conflict of interest – declaration of interest, avoiding conflict of interest and due diligence;
- Agreement to mediate – how to draft an agreement to mediate and points to note;
- Fees and Legal Aid cases – correct way to draft the fee clause and points to note for Legal Aid, JMHO or Law Society's appointed cases;
- Confidentiality – mediator's code of confidentiality & confidentiality agreement;
- Competence – a mediator should be competent and available, with competence in different aspects of law and disputes;
- Venue – utilization of different venues and COVID-19;
- Settlement agreement – the obligations of a mediator;
- Mediator's liabilities – professional insurance, writ of subpoena, lawsuits against the mediator; and
- Sharing of conduct cases – real conduct cases and possible disciplinary actions.

Terms and conditions:

1. All registrants should complete the online registration form.
2. Registration will be confirmed upon receipt of payment. Confirmation will be issued by email. No refund will be made after confirmation.
3. JMHO reserves the right to accept or reject any registration. Notification and refund will be made in case of rejection.
4. JMHO reserves the right to modify, postpone or cancel the event.

CPD:

- HKMAAL*
- HKIAC*
- THE LAW SOCIETY OF HONG KONG*
- HONG KONG MEDIATION CENTRE*
- FDRC (1.5 POINTS)

(*Pending CPD registration approval from the organisations)